



Placing an order

When and where can I order?

Your Motability Scheme specialist will place the order for you online at the dealership. You'll just need to have 12 months remaining on your mobility allowance when you place the application. If you already lease a car through the Scheme, you can place your next order from three months before your current lease ends.

What to bring?

You will need to bring the following things with you:

1. Certificate of entitlement for your award from either DWP or Veterans UK (the award letter stating which allowance you have been awarded and the duration)
2. Proof of address (e.g. recent utility bill or bank statement)
3. Driving licences for anyone wishing to drive and details of any previous accidents or driving convictions
4. Yourself! You should be there to place the order, unless you have a [legal appointee](#) to represent you, in which case they can apply for a lease on your behalf
5. Named drivers (we recommend anyone who will be using the car regularly comes along to test drive and place the application).

If your named driver is unable to come with you to place the order, they must complete a [Driver Consent Form](#) in advance before we can check their details. You can download this form this at [motability.co.uk/drivers](https://www.motability.co.uk/drivers) or [order an information pack](#) which includes a copy.

Checking my order

Your Motability Scheme specialist will guide you through the [Statement of Responsibilities and Suitability Form](#) to check the car you have chosen is suitable for you now and over the next three years.

What happens next?

Once placed, we'll just need a few days to check your application before we pass it back to the dealership to order your car. You can see how this is progressing at [motability.co.uk/app-checker](https://www.motability.co.uk/app-checker).