

Contact telephone number:

Email address:

About you/your group or organisation

Q2 Who is making the application?

Tick (✓) relevant category:

Individual ()

Registered Charity: () Charity Registration Number

Voluntary Organisation: ()

Company Limited by Guarantee: () Company Number

Other () Please specify:

Q3 Briefly describe your group or organisation (not applicable for individual applicants)

Describe your group or organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.

If you are a new group or organisation, describe the services/activities you plan to provide.

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Details of the project or activity you are planning

Q4 Describe the projects/activity you plan to use this grant for

i) Try to be specific about what you will do and how you will do it.

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ii) Please state how you have identified this need and how the project will benefit the people of Shropshire.

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Funding of your project

Q5 Project funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £..... and provide a detailed breakdown as to how you have reached this figure.

Project expenditure Please list all items of expenditure for your project	Amount of project
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
Total	£
Project income Please list how the project shall be funded	
	£
	£
	£
	£
	£
What is the difference? This should be the same as the amount of grant you are applying for	£

Q6 Covering a shortfall

If the Fund makes an offer less than the amount requested, how will that impact on the project and how will you cover the shortfall?

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Q7 Other support

In addition to monetary grants, The Fund offers time and input from both University Centre students and staff. What additional support, if any, would help with your project?

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Q8 Please give us your bank or building society account details

You may only apply for a grant if you have a bank/building society account in the name of the person or organisation named on Page 1 of this form.

Account name:

Bank/building society name:

Bank/building society address.....

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Any other information

Q9 Any other information which you consider to be relevant to your application

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Declarations

Q10 Declaration

I confirm that, to the best of my knowledge and belief, all the information in this application form is true and correct.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that, if successful, the applicant will be bound to use the grant only for the purpose specified, in compliance with those Terms and Conditions and any others which University Centre Shrewsbury might attach to the grant.

I understand that you may ask for additional information at any stage of the application process.

Signed: Date:

Checklist

- 1. Have you answered all applicable questions? ()
- 2. Has the form been signed? ()
- 3. Have you included your bank details? ()
- 4. Have you attached any supporting documents? ()

Please return your completed application form to:

**The Community Innovation Fund
University Centre Shrewsbury
Guildhall
Frankwell Quay
Shrewsbury
Shropshire
SY3 8HQ**

Telephone: 01743 297185

Email: enquiries@ucshrewsbury.ac.uk